

North Country Farm and Local Food Grant Application May 2022

Project Title:

Grant Amount Requested for Equipment/Supplies (between \$500- \$5,000):

Business Contribution Towards Project Costs (\$):

Are you Seeking Funding for Professional Services? Yes/No

Project Location:

Contact Information

Contact Person:

Mailing Address: Town: State: County: Zip:

Phone Number:

Email:

Applicant Information

Business Name:

Website:

Year Business Started:

Legal structure of your organization: (e.g. LLC, Sole-Proprietor, Limited Partnership, etc.)

Business Tax I.D.

Northern Community Investment Corporation
Strengthening businesses, communities, and employment opportunities.
Serving the Northeast Kingdom of Vermont and Northern New Hampshire

51 Depot Square, Suite #2 | St. Johnsbury, VT 05819 | P 802.748.5101 | F 802.748.1884 | E ncic@ncic.org | ncic.org

NCIC is an equal opportunity lender, provider and employer.

Current Number of Full Time Employees (including owner):

Current Number of Part Time Employees (including owner):

Number of Jobs You Expect to be Created from the Project (if any). Include projected number of hours to be worked per week by the new employee(s):

Briefly describe what product(s) or service(s) you offer:

Project Description

(Please answer the following questions #1-6 below in a concise manner. Please do not use a separate narrative.)

1. Please describe your project and how funds will be used?

2. What opportunity does this project address for your business? How will this project improve your farm's ability to increase food production and/or sales?

Northern Community Investment Corporation

Strengthening businesses, communities, and employment opportunities.

Serving the Northeast Kingdom of Vermont and Northern New Hampshire

51 Depot Square, Suite #2 | St. Johnsbury, VT 05819 | **P** 802.748.5101 | **F** 802.748.1884 | **E** ncic@ncic.org | ncic.org

NCIC is an equal opportunity lender, provider and employer.

3. What are the project's goals? How/when will you know if you are successful? What metrics and targets will you use? *Examples: Increase production by X%, increase sales by X%, decrease harvesting time by X% or X hours, increase customer base by X, increase wholesale accounts by X. (Note these are provided as examples only and individual metrics will be unique to your own project.)*

4. What is the timeline for the project?

5. Please describe your current distribution (self, or others) and sales markets (direct, wholesale, retail). What percentage of total farm sales does each market make up? Which market(s) will the project impact?

6. Will this project benefit other farm and/or food producers? If yes, explain.

Project Budget

Please summarize your project costs in the table below. Include any costs covered by the applicant and costs requested from the grant fund.

Budget Item	Grant Request Amount	Applicant Contribution Amount	Total Project Costs
	\$	\$	\$
			\$
			\$
			\$
			\$
			\$
TOTAL EXPENSES			\$

Sample Project Budget

SAMPLE Budget Item	SAMPLE Grant Request Amount	SAMPLE Applicant Contribution Amount	SAMPLE Total Project Costs
<i>Commercial Refrigerator</i>	<i>\$3,000</i>	<i>\$800</i>	<i>\$3,800</i>
<i>Packaging</i>	<i>\$500</i>	<i>\$200</i>	<i>\$700</i>
			\$
			\$
			\$
			\$
TOTAL EXPENSES	\$3,500	\$1,000	\$4,500

Please provide a budget narrative including where the cost estimates were derived from (attach proposals/quotes if applicable), and explain the sources and status of applicant contribution:

Notes

Applications are due no later than Tuesday June 28, 2022. Applicants will be scored in the following areas; Potential for Increase in Profitability; Amount of Funds Leveraged by the Applicant; Total Jobs Impacted (Created/Retained); and Benefits to Multiple Farm/Food Producers. Additionally, first time recipients will receive favorable consideration, as will businesses pairing the award with professional services available through NCIC. NCIC reserves the right to award points for Geographic Distribution of funding awards. Further questions and/or references may be requested upon NCIC's committee review.

By submitting this application, if approved, you give permission to announce the grant award through area media sources and publicize your organization as a recipient of a NCIC Grant in promotional materials.

The applicant agrees that no funding shall be expended until a fully executed contract is in place and a notice to proceed issued by NCIC.

Grant and match funds must be expended for their stated purpose by June 30, 2023. A final report is due to NCIC by the grant recipient no later than Friday July 14, 2023 including a summary of project activities and outcomes, proof of purchase, proof of payment, and photographs of the project.

Signature

Business Owners Signature

Date

Print Business Owners Name

THANK YOU!

For further information or questions, contact Aimee Quimby at 802-748-5101 ext. 2019 or aquimby@ncic.org.

Northern Community Investment Corporation
Strengthening businesses, communities, and employment opportunities.
Serving the Northeast Kingdom of Vermont and Northern New Hampshire

51 Depot Square, Suite #2 | St. Johnsbury, VT 05819 | P 802.748.5101 | F 802.748.1884 | E ncic@ncic.org | ncic.org

NCIC is an equal opportunity lender, provider and employer.